



Minutes of Board Meeting
December 19, 2018 at 5:30 PM

A meeting of the Watervliet Housing Authority Board of Commissioners was held on December 19, 2018 at 5:30 PM at the Charles A. Jeseo Meeting Room at the Edwin Joslin Administrative Office. Board members attending were Sandra Beston, Jane Hayes, Christine Chartrand, Paul Murphy, Jean Knight, and Regina Warner. Matthew Ethier Executive Director also attended.

The Board approved the minutes to the November 26, 2018 Board meeting.

The Board passed Resolution 2183 approving Watervliet Housing Authority invoices paid from November 26, 2018 to December 19, 2018 since the last monthly meeting.

The Board passed Resolution 2184 establishing the 2019 salary compensation for WHA Non Union employees.

Executive Director Matthew Ethier, provided board members with a copy of the Profit & Loss Budget vs Actual for November 2018, and a copy of the Outstanding Work Order list.

Executive Director Matthew Ethier thanked Resident Commissioners Knight and Warner for assisting in coordinating the Annual Holiday Party at the Quinn Community Room on Sunday, December 16, 2018. Mr. Ethier stated the party was well attended by the residents of Quinn. Mr. Ethier also stated the WHA sponsored a bus ride later that evening from the Quinn Community Room, to Capital Holiday Lights in the Park in Albany.

Executive Director Matthew Ethier stated WHA Staff coordinated the WHA Santa Visits on Monday, December 17th. Mr. Ethier stated the staff volunteered to visit over 80 apartments at the WHA sites throughout the night, to deliver the donated gifts they had coordinated over the past several weeks.

Executive Director Matthew Ethier thanked the Watervliet City School District for allowing the WES Student Ambassadors to visit Hanratta apartments on Tuesday, December 18th. The Student Ambassadors delivered poinsettia plants door to door to each of the residents.

The WHA Board scheduled the next meeting for Monday, January 28, 2019 at 6:00 pm at the Charles A. Jeseo Meeting Room at the Edwin Joslin Administrative Office.

The meeting adjourned at 6:00 pm.

Respectfully Submitted,

Matthew Ethier
Executive Director/Secretary

